

## **JHCA Canada TSA Team Meeting – Thursday, August 10, 2023**

### **Attendees**

Kugathan Sarangapani  
Raveendra Kandasamy  
Buva Thirunavukarasu  
Sutharsan Sirinivasan  
Saba Guru  
N. Ramesh  
Sutha Subramaniam

### **Absentees**

J. Shanthypoosan  
R. Mathialagan  
T. Subosan  
M. Wakisan  
Murale Periampillai  
Sathiyararayanan Saravanapavananthan

**Minutes Prepared by:** Sutha Subramaniam

Meeting discussion outcomes are given in blue text.  
Discussions were continued with the below given sequence

### 1. Welcome

TSA chair welcome the team members and started the meeting.

### 2. Ongoing projects updates

Update given by Sutha

- Money transferred to Ooruni TSA account in SriLanka two weeks ago for July/August 2023 payments.
- Students' payments for July/August 2023 have been started
- Special project students' payments also have been started.
- As usual accounts balance and payments summary will be sent out to all team members in end of August/2023
- Group student projects and JHC hostel students support project are going well.

### 3. Charity Registration Initiative – Update

Update was given by chair Sutha, there after team had an extensive discussion

As discussed in the last team meeting, president and secretary scheduled a meeting with EC team to explain them about our Charity Registration initiative and get the EC team's feedback & blessing.

That meeting was held on July/20/2023 and some EC members & TSA members attended the meeting. TSA chair presented the details of the initiative including benefits, operating structure suggestions. Then the chair requested the EC members' feedback and advise.

### **Summary of the EC members' questions and feedback**

- Why this initiative details were not shared with EC team when TSA team started the discussion.
- Why don't you register JHCA Canada as charity instead of registering TSA? Ask you lawyer whether it is possible or not.

- JHCA Canada is a non-profit organization. Is it possible to function TSA as charity under a non-profit organization.
- We need more details about the operating structure. Would like to see a detailed operating structure document.
- You are saying it was discussed in your March/2023 team meeting. Why that meeting minutes was not shared with EC
- As per your TSA director model, JHCA Canada President, Secretary & Treasurer become TSA directors by default, but their service term will be 1 year. But you said TSA members will also become directors and their service period will be 3 years. Is it fair?
- You said you are going to submit the charity accounts year end submission to CRA through an accountant or accounting firm. What is the expected cost for that?

### **TSA Team's response**

- When we started this discussion in our March/2023 TSA team meeting, Ex-Officio members were there and they all are EC members.
- It is our mistake; we didn't share TSA team March/2023 meeting minutes with EC. Normally we do share the minutes through secretary. That minute was missed. We apologize for that.
- Law firm told us that old boys associations can't be registered as charity. However, we will ask them one more time and get more details.
- Law firm confirmed that TSA can be registered as charity even though JHCA Canada is a non-profit organization. JHCA Canada can function as main shareholder of the charity and have the full control. Charity constitution can be written as that.
- The presented operating model is a suggestion and it is the initial version. It can be modified based on everyone's input and be finalized once accepted by all parties.

- We don't know the exact cost for tax filing through an accountant. We believe it would be roughly \$1000 or \$1500. However, we will get you the exact cost details.

## **Open Discussion**

Open discussion was started with chair Sutha's comment with regards to the outcomes of meeting with EC team.

Sutha: For me it looks like, EC team doesn't have the full understanding of this charity registration concept. That is why they had lots of questions about operating model. Also, they have a concern that TSA team makes decision without informing EC. We need to work with them and to eliminate this misunderstanding.

## **Other TSA members' comments are summarized below.**

Saba Guru: Registering TSA as charity while parent organization JHCA Canada function as a non-profit organization is a unique case. It is a new thing for lots of people. If anyone who doesn't have the understanding of corporate structure, definitely they will question this action. You can't blame them. We can educate or explain the corporate structure to them with the help of the EC members those who are part of TSA.

Sutharsan: I believe, the old boys associations can't be registered as charity with the school name. It can be registered as charity with different name such as TSA

Saba Guru: Sutharsan, I don't think that is possible or correct.

Raveendra: I think, JHCA Canada is the first old students association taking this initiative. Under this structure, JHCA Canada is like a holding

company and TSA is like a one of the operating company functions under the main holding company that has the full control.

Sutharsan: IF TSA becomes charity, it has to file the tax to CRA every year. TSA function under JHCA Canada. Should JHCA Canada also file tax to CRA every year.

Raveendra: Replying to Sutharsan's question. No need to worry about this. If it is an issue, we will come to know at the beginning, when we start the charity registration work.

**Chair Sutha raised an open question.**

If we need to prepare draft of TSA Charity Operating structure, we need to get the help from the Law firm. But we need to pay them to get that service. Are we allowed to spend the money at this stage? Can we use TSA fund or from somewhere else?

Saba Guru: If you are using TSA fund, you need to get the donors' permission to use their money. It is better to have a donor meeting and present charity registration initiative details to them. If they accept our initiative, we can request their advice and approval for this spending.

Kugathanan: EC will contribute the \$3600 to TSA for student support. Not for this. Yes, you should approach the donors for this spending approval.

**Action Items based on discussion outcomes**

- Have a donor meeting and get their approval
- Get permission to use donors' fund for operating structure document drafting.
- Find out how much money need to develop the operating model document.
- Send out the last meeting minutes to EC team through secretary.

- Send out the TSA Midyear update to EC team and all JHCA Members through secretary.

### **TSA Team update at EC meeting – Moving forward**

- TSA chair need to send the monthly meeting minutes to the EC team one week before the EC meeting everymonth.
- TSA rep Sutharsan will give the update at EC meeting.
- If TSA team doesn't have any update or didn't have a monthly meeting, TSA chair will send an email saying no updates available for this month.

### **Rajan Punniyamoorthy's request – Team decision**

Rajan Punniyamoorthy showed interest in joining TSA. Sutha informed his request to all team members. After the discussion, team decided to inform Rajan that currently we don't have much activities going on and no need help. TSA team will inform him when team has more activities and need help.

Meeting ended with that discussion.