

## **JHCA Canada TSA Team Meeting – Thursday, July 06, 2023**

### **Attendees**

Kugathan Sarangapani  
Raveendra Kandasamy  
Buva Thirunavukarasu  
Murale Periampillai  
Sutharsan Sirinivasan  
Sathiyararyana Saravanapavananthan  
Sutha Subramaniam  
Saba Guru

### **Absentees**

J. Shanthypoosan  
R. Mathialagan  
T. Subosan  
M. Wakisan  
N. Ramesh

**Minutes Prepared by:** Sutha Subramaniam

Meeting discussion outcomes are given in blue text.

Discussions were continued with the same sequence as the agenda.

#### 1. Welcome

TSA chair welcome the team members and started the meeting with recording permission.

## 2. Special Project Update

Update given by Sutha

- Committed fund received from the donor
- Students Application forms and the names list were sent to the donor.
- Beneficiary students' names list was shared with the TSA team
- First round of payment has been completed – May & June/2023
- Payment summary sheet was shared with TSA team and the Donor.

## 3. Other Projects Progress Updates

- Students monthly financial support ----- TSA Chair

May & June/2023 students' payments have been completed.

Account summary & payment sheets were already shared with the TSA team.

Everything is going smooth.

- Group Students Projects -----Narayanan & Sutha

We get updates from Yogapuram Maha Vidyalayam and Palinagar Maha Vidyalayam regularly.

Kepapulavu GTMS and Addappallam Vinayagar Vidyalayam send their updates to our main coordinator Mr. Bavananthan. Then he forwards that update to us.

Separate WhatsApp groups have been created for each school where you can see all updates.

Narayanan & Ramesh lead these schools projects. If any members want to join, please contact one of them.

- Support JHC Students to stay in hostel & study ----- TSA Chair

Seven students were allocated for us by JHC.

We pay Rs12,000.00 per student, every month.

One student left the school in March/2023.

Currently we support only 6 students.

JHC will assign one more student for us when they identify another student under this category.

#### 4. Charity Registration Initiative – Update

Initial update was given by the TSA chair Sutha based on the information that were collected from the Law firm discussion. Then time was allocated for an open discussion in order to get all team members' feedback, questions & concerns.

##### **Initial update**

As we communicated with you already, the following things were confirmed by the Big Charity firm during our first meeting with them.

- JHCA Canada is a non-profit organization and that cannot be registered as charity organization.
- TSA activities are well aligned with charity registration activities requirement.
- TSA could be registered as a charity organization and maintain the same operating structure.
- JHCA Canada can have a full control over TSA (like what they have now). The charity constitution should have the proper clauses to give that control to JHCA Canada.
- Also, another clause can be added to make JHCA Canada President, Secretary & Treasurer as the TSA charity directors by default.

Recently we had another meeting with the Big Charity.

- 100 % money back guarantee confirmed by Big Charity in case our application gets rejected.
- They agreed to add that in the contract agreement.

That's all the updates. Now we will have an open discussion and everyone can give your feedback or raise your questions or concerns.

## Open Discussion

Team members gave their feedback, asked questions and requested more information. Chair Sutha and the TSA members Saba Guru & Narayanan (who attended the Law firm meeting) gave their explanation for the members' questions.

Members, questions are summarized below. Answers for those questions are given in red text.

- You are saying that JHCA Canada can have full control on TSA after TSA registered as a charity. How this is possible. Please explain.

JHCA Canada is like a share holder of the TSA charity. JHCA Canada appoint the directors of the TSA charity and let them to run the charity. If JHCA Canada not happy with the TSA team's performance or direction, JHCA Canada can terminate all directors anytime and appoint new directors.

- You said that tax filing for a charity is critical and need to file on time. If the assigned treasurer doesn't complete that on time, how you going to handle the situation.

The assigned treasurer needs to follow the proper book keeping process and complete the tasks on time. When it is time for tax filing, he needs to submit all required account information to the external audit firm or accounting firm who is hired by TSA directors. If he fails to do so, the TSA directors can assign another person as TSA charity treasurer.

As we mentioned earlier, our first priority would be assigning JHCA Canada treasurer as the TSA treasurer. In case, the JHCA

Canada treasurer doesn't have enough time to do the job or not competent enough to do the job, TSA directors will assign another person as TSA treasurer.

- Who is going to have the signing authority on TSA charity fund handling?

TSA Treasurer and TSA Chair will have the signing authority

- How the TSA directors are going to be nominated or assigned  
The current year JHCA Canada president, secretary & treasurer will become TSA directors by default.

TSA members shall be nominated as directors with JHCA Canada general body approval.

All directors should be JHCA Canada members

Total number of directors hasn't been decided yet. Our plan is to have 11 directors

- JHCA Canada president, secretary and treasurer will serve as TSA directors only one year. The next year three new faces will come. What about rest of the TSA directors? How long they can serve. Do you have a cap for their service period?

Yes, those 3 directors will change every year. For the rest of the directors, here is our plan. This is not final decision. It is our suggestion.

When we register TSA as charity all existing TSA members will become TSA directors. That is called first directors. After 1 year, two or three directors from that pool should go out and those positioned are replaced by new faces. Then that practice will be continued every year. Also, there will be a service period cap for TSA directors, may be 3 years.

- When TSA go for a big initiative like this, you should inform this to EC and get their approval. I believe this is the standard process. Yes, this will be a big change. Currently we are having this brain storming session within TSA team. Once we get the concept level agreement within our TSA team and collected all required information, we will bring this proposal to the EC team, get their feedback and try to get their blessing. After get their blessing, we will request their help to call for a SGM in order to get the final approval from the JHCA Canada general body. That is our plan. Also please note that this proposal in draft stage now. Everything will be finalized based on EC team's feedback and approval.
- If TSA become charity, JHCA Canada will face difficulties in collecting fund for their events such as dinner or Kalaiarasi. JHCA members may prefer to donate TSA charity rather than a JHCA Canada annual event. This is a practical issue. Yes, we understand the concern. In one view, this is a valid concern. But in the other view, it is a growth path for TSA. JHCA Canada should support the initiative since TSA function under JHCA Canada. Also, if you look at this from TSA donors prospective, they can save more than \$10,000 every year. Out of 85 TSA donors, roughly 55 donors are JHCA Canada members. If we don't register as charity, these donors going to lose lots of money every year.

After the long questions/discussion period, TSA member Saba Guru asked everyone that I need all team members feedback on the following 3 matters

- Whether we should get this charity status for our donors or not.
- Whether the total control the TSA charity should be under JHCA Canada or not
- Whether we should ask our donors on how they can help us on paying the lawyer fee or not

The team answered “Yes” for all 3 questions.

Then president Kugathasan asked how we going to bring this proposal to the EC team and get their blessing. He said it is really hard to have a full discussion about this initiative during an EC meeting. It is better to have a special meeting with EC team, because they may have lots of questions that needs longer time. Also, he said we need to have a SGM for the final approval.

Sutharsan (Arunmozhi) said it is better to give full scope and explanation of this initiative to the EC team by the TSA Team directly rather than giving an update during TSA update time in EC meeting.

TSA chair said he would be happy to give the update to the EC team. Also he said he like to have the meeting with EC team regarding this initiative before informing the donors about the “Donor Engage Meeting” schedule.

With all the extensive discussion, TSA team agreed to talk/explain to the EC team about this initiative with two stage approach.

**Stage 1:** In the upcoming EC meeting (scheduled for Sunday, July 15, 2023, president Kugathan and TSA representative Sutharsan (Arunmozhi) briefly explain to the EC team about this initiative based on what were discussed in the TSA team meeting. Also, president will schedule a Zoom meeting within 7 days from the EC meeting date.

**Stage 2:** In that Zoom meeting, TSA team chair will give detailed presentation of the initiative to the EC team, get the EC team's feedback and answer their questions & concerns. TSA team feels that giving full explanation about the charity registration initiative to the EC team is important in order to get their blessings.

#### 5. TSA Annual Update meeting

Sutha said we need to have an annual meeting with our donors & members. At the same time, we are planning to have a donor engage meeting with donors to talk about this charity initiative. Why don't we combined both and have a single meeting? Time is also running out.

Then team members review the suggestion and accepted to go for a common meeting. Also, team agreed on tentative Donor Engage Meeting schedule as July/30/2023. But the scheduled was not finalized.

Meeting ended with that discussion.